

Food Safety Management System Forms

Site Name: JLL – Picnic Tea

These Allergens are subject to change dependent on individual items. All allergens are correct at time of planning.

Food Allergen Record Form (to be completed minimum weekly/ or as required)

Note: State the name of the cereal(s) containing gluten* and the name of the nut(s)** in the appropriate column

Tick where the menu item contains this allergic ingredient

Insert 'MC' where the label states 'May contain X' or 'May have traces of X' or similar

<input checked="" type="checkbox"/> Tick the allergens that are in the dish Insert 'MC' where the label states 'May Contain'	Menu Item	Celery	Cereal containing gluten *	Crustaceans	Eggs	Fish	Lupin	Milk	Molluscs	Mustard	Nuts**	Peanuts	Sesame seeds	Soya	Sulphur Dioxide &	Record completed By Initials:	Date record completion:	Allergen Champion Check Initials:
		Selection of sandwiches	mc	Wheat ✓		✓	✓	mc	✓	mc	✓	mc	mc	mc	mc	✓	OF	21.2.25
	Sausage Rolls	mc	Wheat ✓		✓			mc		mc				mc	✓	OF	21.2.25	HS
	Scones		Wheat ✓		✓			✓								OF	21.2.25	HS
	Clotted Cream							✓								OF	21.2.25	HS
	Strawberry Jam	N/A														OF	21.2.25	HS
	Victoria Sponge		Gluten, Wheat ✓								mc			mc		OF	21.2.25	HS
	Chocolate Brownie		Wheat ✓		✓			✓						✓		OF	21.2.25	HS
	Strawberries	N/A														OF	21.2.25	HS